



Michael R. Pence, Governor  
State of Indiana

*Division of Disability and Rehabilitative Services*  
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**To:** DDRS Providers of Affected Non-Residential Services  
**From:** Cathy Robinson, Director, Bureau of Developmental Disabilities Services  
**Date:** October 6, 2016  
**Re:** DDRS Reminder on the Home and Community Based Services (HCBS) Final Rule –  
Required assessment by day service providers of non-residential service settings

The Division of Disability and Rehabilitative Services (DDRS) would like to remind all Day Services providers that the DDRS Non-Residential Self-Assessment is due on October 13, 2016. This assessment is mandatory for all providers of Non-Residential Day Services. A message was sent to NOA emails on September 13, 2016, and includes an attachment with the following direct link to the self-assessment: <http://www.surveymzmo.com/s3/2885812/0210e1ae630c>.

As of October 3, 2016, DDRS has received 12 completed assessments. There are roughly 60 additional assessments that have been partially completed. A [PDF version](#) of the assessment has been provided and can be printed prior to completing the online assessment in order to formulate answers. Once answers have been determined, data entry of the online assessment should take approximately 30 minutes.

Additional information on the Self-Assessment, including FAQs, can be located at the [Home and Community Based Services Final Rule Web page](#). Any questions regarding the completion of the self-assessment can be submitted to [inbdds@pcgus.com](mailto:inbdds@pcgus.com).

Thank you for your cooperation in this process.

